

*Note: This sample checklist is provided for reference only. Checklists for application packages are integrated into the Web Filing process and are entered online. This shows the checklist questions that will be presented during a Web Filing submission. Do not fill this checklist out and append it to your package.*

### **Checklist – Explanatory Plan of Blocks within E&N Land Grant Section 70 Land Title Act**

Refer to <https://ltsa.ca/practice-information/explanatory-plans-blocks-within-en-land-grant> for more information.

#### **Checklist of Requirements for the Submission Package**

1. Submission package includes the electronic plan affixed to digitally signed Survey Plan Certification form (SPC)?
  
2. Submission package includes an Application to Deposit Plan at Land Title Office form (DSPL) with the certificate for signature by the Surveyor General?
  
3. The plan heading conforms to the following format:
  - “Explanatory Plan of Block ....., ..... District”
  - Immediately below the plan heading include “Pursuant to section 70(1) or 70(2) of the Land Title Act”
  
4. Is the notation required by SPR 4-5(19), “This plan has been prepared in accordance with Section 70 of the Land Title Act.” on the plan image?
  
5. Is the LTSA file number shown on the plan image?

6. If the survey has been granted Block Outline preliminary approval, then have all requirements for a Block Outline Plan also been met?
  
7. If the plan has been prepared pursuant to section 70(2) of the *Land Title Act*, then does the plan include a note indicating the boundaries to which the land surveyor's certificate applies?
  
8. Submission package includes a traverse closure sheet if not previously submitted at application stage or if plan dimensions differ from those provided at application stage.  
Note: error must not exceed  $1:2500 \pm 2\text{cm}$  if plan approved according to section 70 (2) of the Land Title Act