



# Electronic Form 17 Help Guide

---

**Carlos MacDonald, Director of Land Titles**

**March 2, 2021**  
**Document Version 3.6**

© Copyright 2018, Land Title and Survey Authority of British Columbia  
All rights reserved

ANY DISCLOSURE, USE OR DUPLICATION OF THIS DOCUMENT OR OF ANY OF THE INFORMATION CONTAINED HEREIN,  
OTHER THAN FOR THE SPECIFIC SOLE USE OF THE LTSA IS EXPRESSLY PROHIBITED.

**TABLE OF CONTENTS**

- 1. SCANNING REQUIREMENTS ..... 1-1**
  - 1.1. Vital Statistics Certificates..... 1-1
- 2. GENERAL INFORMATION ..... 2-2**
- 3. FEE SIMPLE TRANSACTION TYPES ..... 3-1**
- 4. CHARGE NOTATION OR FILING TRANSACTION TYPES..... 4-1**
- 5. CANCELLATION OF CHARGE NOTATION OR FILING TRANSACTION TYPES..... 5-1**

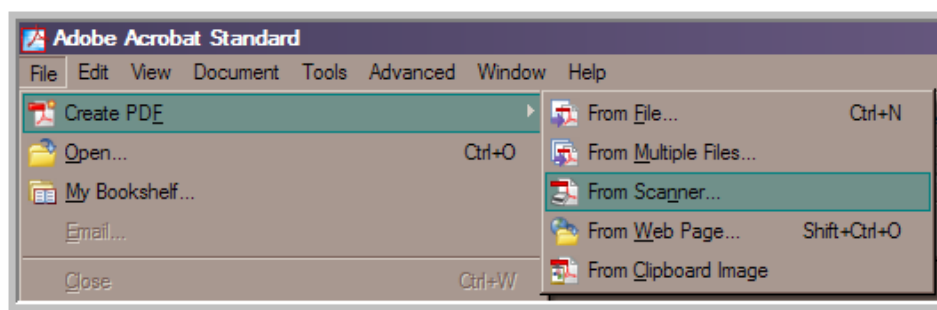
Version	Date	Page	Description
2.9	April 17, 2018	5-3	Updated supporting documentation requirements for a change of name and amalgamation of corporations
		6-3	Added supporting documents for releasing a <i>Land (Spouse Protection) Act</i> Charge
3.0	January 1 2019	4-3 5-6	Removed nature of interest <i>Land Title Inquiry Act</i> Certificate from the Form 17 Fee section and added it to the Form 17 Charge section
		5-3	Removed nature of interest Court Order <i>Family Maintenance Enforcement Act</i> from the Form 17 Charge
		5-8	Added nature of interest Notice of Maintenance Order to the Form 17 Charge
		5-8	Added nature of interest Postponement Agreement (Court Order) to the Form 17 Charge
		5-8	Removed nature of interest Postponement of Notice of Property Agreement (Court Order)
		6-4	Added nature of interest Notice of Maintenance Order (Court Order) to the Form 17 Release
3.1	November 15, 2019	2-1	Removed section "168.41" and replaced with "168.43"
		4-1	For an Application to Register Title to Common Mass, updated the supporting evidence by removing "certified copy of resolution of council" and replacing with "a certificate signed by the corporate officer"
		4-3	For a Transmission to Executor or Administrator updated the supporting evidence by removing "court certified declaration and disclosure" and replacing with "the disclosure statement with the assets and liabilities of the deceased"
		5-3	For Expropriation Act Notice (provincial) removed supporting document " <i>Expropriation Act Form 2</i> "
		5-3	For Expropriation Act Amended Notice (provincial) removed supporting document " <i>Expropriation Act Form 2</i> "

		5-7	For Municipal Government Notice, removed supporting document Notice of Excess or Extended Services Agreement
		5-11	For Scheme of Replotting, updated reference by removing "Local Government Act s. 989(2)(a)" and replacing with "Municipal Replotting Scheme s. 12"
		6-15	For Cremation, Interment and Funeral Services Act, updated supporting document by removing "Cremation, Interment and Funeral Services Act" and replaced with "Business Practices and Consumer Protection Act"
		6-16	For a release of judgment by court order or certificate, removed "Acknowledgement of Payment Form 50" and replaced with "Acknowledgement of Payment Form 55"
		6-17	For a Mountain Resort Improvement District, updated Local Government Act section reference by removing "s.735" and replacing with "680"
3.2	May 19, 2020	5-6	Revised the supporting document requirement for <i>Mines Act</i> charge on the Form 17 Charge, Notation or Filing
		5-7	Removed nature of interest Navigable Waters Protection Act as a charge, notation or filing transaction type
3.3	September 28, 2020	5-2	Added nature of interest <i>Canadian Energy Regulator Act</i>
		5-4	Added nature of interest Expropriation Notice ( <i>Water Sustainability Act</i> )
		5-7	Removed nature of interest National Energy Board Act s. 43
		5-8, 6-4	Added nature of interest Notice of Remediation Order
3.4	November 5, 2020	5-10	Added an order filed under s. 324 of the <i>Canadian Energy Regulator Act</i> as supporting document when filing a right of entry
		5-10, 5-11, 6-5	Updated the Securities Act supporting document to a prescribed form

3.5	February 1, 2021	Entire document	Removed guidance for completing the Form 17 PDF template. See <a href="#">Form 17 Web Filing Practice Guides</a> for instruction on how to complete the form.
3.6	March 2, 2021	2-2	Added guidance for one application per transaction type for certain natures of interest

## 1. Scanning Requirements

- (1) Scanned pages must be black on a white background.
  - Do not scan in color.
  - Do not scan in grayscale.
  - Do not save images as jpeg2000.
  - Set the scanning options to 300 dpi black and white (called "binary" on some scanners).
  - Scanned image must be larger than 4"x 6" and no more than 8.5" x 14". The Director or Registrar of Land Titles may make exceptions to this requirement on a case by case basis.
  - Required font size is 12 point. Do not reduce legal size documents to letter size before scanning as the font becomes illegible.
- (2) Ensure that your scanner setting does not inadvertently scan an 8.5" x 11" document as an 8.5" x 14". If the paper size is slightly larger than 8.5" x 11" or the paper is misaligned in the scanner, the setting will automatically change to 8.5" x 14". If this happens, the text size will be reduced and legibility will be impaired which will be cause for a defect.
- (3) Scan directly to PDF in Adobe® Acrobat, select File > Create PDF > From Scanner.



Or, select FAX or TIFF CCITT Group 4 compression to create an image file which can then be selected in Adobe Acrobat when you "Insert Pages". Adobe Acrobat will compress the file to a reasonable size when it is digitally signed.

### 1.1. Vital Statistics Certificates

And other documents with a dark background:

- (1) These certificates are difficult to scan as they are designed to prevent unlawful copying. For best results, try to eliminate as much of the background as possible. A better quality scan may be achieved if you first copy the certificate on a copier with a lighter setting so that the names stand out from the background and then scan.
- (2) If you choose to scan directly from the certificate, adjust the contrast and brightness until the text is clear and the background has been eliminated as much as possible.

## 2. General Information

- (1) The Form 17 has been divided into three web filing forms and incorporates the ability to submit filings, such as Power of Attorney. The three forms are for creating new titles; creating charges, notations or filings; and cancelling charges, notations or filings. The Form 17 application is created by completing the appropriate form and attaching an imaged copy of the necessary documentation that supports the application.
- (2) The declaration required in Section 168.43 *Land Title Act* has been incorporated into the certification in the Form 17 making a separate declaration unnecessary.

**Note:** Readers are reminded to check applicable legislation to determine whether specific evidence is required for any of the permitted types of applications.

- (3) A single electronic Form 17 can only create one interest type -- Fee, Charge, or Release.
- (4) If a document creates more than one interest type (i.e. a Fee and a Release or a Fee and a Charge) then two Form 17s would need to be completed (i.e. one for the Fee and another for the release or charge).
- (5) The supporting instrument, as listed in the following table, would be imaged and attached to each of the applications. Both of the Form 17s would be submitted as a single package with the Property Transfer Tax return immediately following the Form 17 Fee Simple, followed by the subsequent application and Property Transfer Tax return, if applicable.
- (6) Mergers of charges in a foreclosure are listed in the additional information.
- (7) The [Land Title Web Filing Form Practice Guides](#) offer detailed practice information for completing the Form 17. A Form 17 must be completed and electronically signed online using a myLTSA Enterprise account and in compliance with the directions in the guides.

**Note:** See the Land Title Electronic Filing (EFS) User's Guide for instruction on inserting pages at <https://help.ltsa.ca/myltsa-enterprise/electronic-filing>

- (8) Nature of Interests requiring Property Transfer Tax forms are specific (i.e., Change of Name – Amalgamation of Companies). Natures of Interests which do not need a Property Transfer Tax form are generic (i.e. Change of name may be used for both companies and individuals).

**Warning:** EFS rejects applications that contain more than one nature of interest for certain transaction types.

- (9) For specific types of interests, EFS accepts only one nature of interest per Form 17 application. You will need to create separate applications (one type per form) for these types of transactions. View a list of the affected natures of interest in Web Filing Form 17 Practice Guides – [Charge Notation or Filing, Section 2.5](#) and [Cancellation of Charge Notation or Filing, Section 2.4](#)
- (10) Certain transaction types, such as Caveats, Certificates of Pending Litigation and Expropriations, will receive a **preliminary examination** during regular Land Title Office hours prior to receiving an immediate application number, date and time. The affected Natures of Interest are listed in the following table.

### 3. Fee Simple Transaction Types

The current transaction types and the supporting document are as follows:

ELECTRONIC FORM 17 - FEE SIMPLE	Attach an image of the following approved supporting documents
Amendment to Title Owner Name	<input type="checkbox"/> Statutory declaration and consents of registered owners which may be required by the Registrar
Application by Owner of Absolute Fee for Indefeasible Title	<input type="checkbox"/> <i>Land Title Act</i> Form 20
Application for Cancellation of Interior Lot Lines	<input type="checkbox"/> <i>Land Title Act</i> Form 14
Application for Separate Title s.192 LTA	<input type="checkbox"/> No attachment is required <input type="checkbox"/> Separate application is required for each new title
Application for Title s.192	<input type="checkbox"/> No attachment is required
Application for Title to Road	<input type="checkbox"/> Attachment may not be required
Application to Amend Title Owner s.180(9) LTA	<input type="checkbox"/> Original trust instrument that pre-dates the current owner's acquisition of title
Application to Amend Trust s.180(10) LTA	<input type="checkbox"/> Original trust instrument that amends the terms of the existing trust
Application to Change Trustee	<input type="checkbox"/> Original deed appointing new trustee with applicable vesting language
Application to Consolidate Title s.192 LTA	<input type="checkbox"/> No attachment is required
Application to Register Title to Common Mass	<input type="checkbox"/> A certificate signed by the corporate officer that meets the requirements set out in s. 16(3) of the <i>Municipal Replotting Act</i>
Bankruptcy	<input type="checkbox"/> Court certified copy of the Court Order or Assignment
Cancel Plan s.136 LTA	<input type="checkbox"/> Certified copy Minister's or <input type="checkbox"/> Surveyor General's Order
Cancellation of Strata Plan	<input type="checkbox"/> <i>Strata Property Act</i> Form E, Conversion Schedule, written consents of applicable charge holders and Registrars order
Cancelling Registration of Reserve Lands (Federal)	<input type="checkbox"/> Court Certified copy of Court Order
Certificate as to Highway	<input type="checkbox"/> <i>Land Title Act</i> Form 12
Change of Address	<input type="checkbox"/> Originally signed paper Land Title Form 15 or letter from the registered owner
Change of Name Change of Name - Amalgamation of Companies	<input type="checkbox"/> Original Certificate issued by the appropriate governmental authority or <input type="checkbox"/> Where Land Title staff are able to verify the company status an imaged certificate may not be required



<b>ELECTRONIC FORM 17 - FEE SIMPLE</b>	<b>Attach an image of the following approved supporting documents</b>
Declaration of Title	<input type="checkbox"/> The original order containing the declaration of title issued under s.23 of the <i>Land Title Inquiry Act</i> , or a certified copy of it
Escheat	<input type="checkbox"/> Copy of the ministerial order for assignment or restoration of title s.5 <i>Escheat Act</i> , or <input type="checkbox"/> Court Certified copy of Court Order s. 4(5) <i>Escheat Act</i> and where applicable a copy of the letter of acknowledgment of service from the Escheat Officer and/or letter of acknowledgment of payment/receipt from the Escheat Office, or <input type="checkbox"/> Grant of property signed by the Governor in Council under the <i>Escheat Act, Canada</i>
<i>Expropriation Act</i> – Fee Simple (Provincial)	<input type="checkbox"/> <i>Expropriation Act</i> Form 9 This transaction will receive preliminary examination prior to receiving immediate application number, date and time
<i>Expropriation Act</i> – Notice of Confirmation (Federal)	<input type="checkbox"/> Notice in the form approved by the Minister <i>Expropriation Act</i> Canada This transaction will receive preliminary examination prior to receiving immediate application number, date and time
<i>Expropriation Act</i> – Road Dedication (Provincial)	<input type="checkbox"/> <i>Expropriation Act</i> Form 9 This transaction will receive preliminary examination prior to receiving immediate application number, date and time
Federal Grant of Land	<input type="checkbox"/> Letters Patent under the Great Seal or <input type="checkbox"/> Instrument of Grant, in a form satisfactory to the Minister of Justice, stating that it has the same force and effect as if it were Letters Patent section 9 of the <i>Federal Real Property and Federal Immovables Act</i>
First Nations Lands Title	<input type="checkbox"/> Certificate s.367 LTA and patent or copy certified by the Clerk of the Privy Council for Canada or s.373.64 certificate of vesting signed by the chief administrative officer <input type="checkbox"/> Schedule 1 to the <i>Land Title Act</i> , Certificates

<b>ELECTRONIC FORM 17 - FEE SIMPLE</b>	<b>Attach an image of the following approved supporting documents</b>
Foreclosure	<ul style="list-style-type: none"> <li><input type="checkbox"/> Court certified copy of the final order of foreclosure and a court certified copy of the order nisi, if any</li> <li><input type="checkbox"/> Add application for mergers in the additional information textbox</li> </ul>
Registrar's Order to Cancel Plan Part 8 LTA	<ul style="list-style-type: none"> <li><input type="checkbox"/> Originally signed Registrar's Order s.135 <i>Land Title Act</i></li> </ul>
Replotting Scheme - Transfer from Trustee	<ul style="list-style-type: none"> <li><input type="checkbox"/> Reference the first application with the certificate and schedule rather than attaching the image to each application as the size of the file can impede upload speed.</li> </ul>
Remove Title Pursuant to s.31 Schedule 1 LTA	<ul style="list-style-type: none"> <li><input type="checkbox"/> Letter signed by Treaty First Nation</li> <li><input type="checkbox"/> Any evidence satisfactory to the registrar of the consent of the registered owner of the parcel</li> </ul>
Road Resumption	<ul style="list-style-type: none"> <li><input type="checkbox"/> An original order of the Lieutenant Governor in Council</li> </ul>
Tax Sale - Certificate of Non-Redemption	<ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Local Government Act</i> - Certificate template reproduced in the Land Title Practice Manual from the local government for Certificate of Non-Redemption and where applicable</li> <li><input type="checkbox"/> Letter from the Crown waiving the interest of the Crown under the <i>Escheat Act</i></li> </ul>
<i>Taxation (Rural Area) Act</i> – Certificate of Forfeiture	<ul style="list-style-type: none"> <li><input type="checkbox"/> Certificate signed by the Surveyor of Taxes</li> </ul>
<i>Taxation (Rural Area) Act</i> , Redemption or Revesting	<ul style="list-style-type: none"> <li><input type="checkbox"/> Revesting Order</li> </ul>
Title to Closed Road	<ul style="list-style-type: none"> <li><input type="checkbox"/> No attachment necessary, application is made pursuant to Section 40 <i>Community Charter</i> and <i>Land Title Act</i> Section 120</li> </ul>
Title to Crown Land – SRWs.24 BC Regs 334/79	<ul style="list-style-type: none"> <li><input type="checkbox"/> No attachment necessary</li> </ul>
Transfer of Administration and Control	<ul style="list-style-type: none"> <li><input type="checkbox"/> Provincial or Federal Transfer of Administration and Control</li> </ul>
Transfer of Asset by Order in Council (Municipal)	<ul style="list-style-type: none"> <li><input type="checkbox"/> Order of the Lieutenant Governor in Council, Letters Patent</li> </ul>
Transmission to Executor or Administrator	<ul style="list-style-type: none"> <li><input type="checkbox"/> Court certified Grant of Probate or Letters of Administration and the disclosure statement with the assets and liabilities of the deceased or where applicable</li> <li><input type="checkbox"/> A certified copy of the court order presuming death</li> </ul>

<b>ELECTRONIC FORM 17 - FEE SIMPLE</b>	<b>Attach an image of the following approved supporting documents</b>
Transmission to Surviving Joint Tenant	<ul style="list-style-type: none"> <li><input type="checkbox"/> Original Certificate issued by the appropriate governmental authority or</li> <li><input type="checkbox"/> Certified copy of letters probate or administration</li> </ul>
Vesting by Court Order	<ul style="list-style-type: none"> <li><input type="checkbox"/> Court certified copy of the Court order Or where applicable</li> <li><input type="checkbox"/> Form C Form of Conveyance under the <i>Court Order Enforcement Act</i></li> </ul>

#### 4. Charge Notation or Filing Transaction Types

The current transaction types and the supporting document are as follows:

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Affordable Housing Agreement	<input type="checkbox"/> Letter signed by the minister responsible for the Ministry of Lands, Parks and Housing or an authorized signatory BC Housing Management Commission
Agricultural Land Reserve Inclusion	<input type="checkbox"/> Letter signed by authorized signatory on behalf of the <i>Agricultural Land Commission Act</i>
Airport Zoning Regulations	<input type="checkbox"/> Airport Zoning Regulations enacted pursuant to section 5.4 (2) of the Aeronautics Act, R.S.C. 1985, C. A-2, may include a copy of a plan
Amendment of Federal Notice of Intention to Expropriate	<input type="checkbox"/> Notice in the form approved by the Minister <i>Expropriation Act</i> , Canada setting out (a) a description of the land; (b) the nature of the interest or right intended to be expropriated and whether the interest or right is intended to be subject to any existing interest in land or immovable real right; (c) an indication of the public work or other public purpose for which the interest or right is required; and (d) a statement that it is intended that the interest or right be expropriated by the Crown
Amendment to Charge Owner Name	<input type="checkbox"/> Statutory declaration and any consents of registered owners which may be required by the Registrar
Amendment to Filed Plan	<input type="checkbox"/> Statutory declaration and <input type="checkbox"/> Consents of owners, if required
Application for Duplicate Indefeasible title	<input type="checkbox"/> <i>Land Title Act</i> Form 22
Application to Amend Charge Owners.180(9) LTA (No PTT)	<input type="checkbox"/> Original trust instrument that pre-dates the current charge owner's acquisition of the charge
Application to Amend Charge Owners.180(9) LTA (PTT)	<input type="checkbox"/> Original trust instrument that pre-dates the current charge owner's acquisition of the charge
Application to Amend Trust s.180(10) LTA (No PTT)	<input type="checkbox"/> Original trust instrument that amends the terms of the existing trust

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Application to Amend Trust s.180(10) LTA (PTT)	<input type="checkbox"/> Original deed appointing new trustee with applicable vesting language
Application to Change Trustee (No PTT)	<input type="checkbox"/> Original deed appointing new trustee with applicable vesting language
Application to Change Trustee (PTT)	<input type="checkbox"/> Original deed appointing new trustee with applicable vesting language
Builders Lien (By Court Order)	<input type="checkbox"/> Court certified copy of the Court Order
Canada Land Survey Plan	<input type="checkbox"/> Copy of plan from Canada Land Surveys
<i>Canadian Energy Regulator Act</i>	<input type="checkbox"/> Plan, profile, books of reference, certified copies and other documents required by the act under s. 210.
Caveat	<input type="checkbox"/> <i>Land Title Act</i> Form 38 or <input type="checkbox"/> Other form acceptable to the Registrar This transaction will receive preliminary examination prior to receiving immediate application number, date and time.
Certificate of Charge	<input type="checkbox"/> Signed letter of application
Certificate of Forfeiture Mineral Lands	<input type="checkbox"/> Certificate of Forfeiture Mineral Lands
Certificate of Levy	<input type="checkbox"/> Certificate of levy signed by a person designated on the certificate as an authorized signatory of the resort association
Certificate of Pending Litigation	<input type="checkbox"/> <i>Land Title Act</i> Form 31 or <input type="checkbox"/> <i>Land Title Act</i> Form 32 or <input type="checkbox"/> <i>Land Title Act</i> Form 33 ( <i>Family Law Act</i> ) or <input type="checkbox"/> <i>Land Title Act</i> Form 33 ( <i>Family Relations Act</i> ) or <input type="checkbox"/> <i>Land Title Act</i> Form 34 and <input type="checkbox"/> The originating process or, if applicable, the notice of motion or other document by which the claim is made or where applicable <input type="checkbox"/> Form 1 (section 23 (1) of the <i>Civil Forfeiture Act</i> )  This transaction will receive preliminary examination prior to receiving immediate application number, date and time.

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Certificate of Pending Litigation – <i>Builders Lien Act</i>	<input type="checkbox"/> <i>Land Title Act</i> Form 31 <input type="checkbox"/> And the originating process or, if applicable, the notice of motion or other document by which the claim is made This transaction will receive preliminary examination prior to receiving immediate application number, date and time
Certificate of Title to Minerals	<input type="checkbox"/> Application in letter form
Change of Address	<input type="checkbox"/> Originally signed <i>Land Title Act</i> paper Form 15 or letter from registered owner
Change of Name	<input type="checkbox"/> For an individual: Original Certificate issued by the appropriate governmental authority For a company: Proof of change of name or amalgamation obtained from the corporate registry website <input type="checkbox"/> Where Land Title staff are able to verify the company status an imaged certificate may not be required
Change of Name – Amalgamation of Companies	
Change of Name – Amalgamation of Companies – Lease	
Change of Name – Amalgamation of Companies – Right to Purchase	
<i>Companies Creditors Arrangement Act</i> Charge	<input type="checkbox"/> Court Certified copy of Court Order
Conditional Right of Entry	<input type="checkbox"/> Original or a certified copy of the Schedule I or II, as applicable under Bank Special Security Regulations
<i>Cremation, Interment and Funeral Services Act</i>	<input type="checkbox"/> Letter signed by the Director under <i>Business Practices and Consumer Protection Act</i> <input type="checkbox"/> Copy of the certificate of public interest
<i>Cremation, Interment and Funeral Services Act</i> Amendment	<input type="checkbox"/> Amendment letter signed by the Director under <i>Business Practices and Consumer Protection Act</i>
Crown Debt	<input type="checkbox"/> Statutory Declaration from a signatory of the provincial government
Crown Lien	<input type="checkbox"/> A Crown lien authorized by specific legislation
Crystallized Floating Charge	<input type="checkbox"/> Instrument creating the floating charge or <input type="checkbox"/> Reference the previously filed mortgage number in additional information and sworn declaration as to proof of crystallization

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Escheat	<ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of the ministerial order for assignment or restoration of charge s.5 <i>Escheat Act</i>, or</li> <li><input type="checkbox"/> Court Certified copy of Court Order s. 4(5) <i>Escheat Act</i> and where applicable a copy of the letter of acknowledgment of service from the Escheat Officer and/or letter of acknowledgment of payment/receipt from the Escheat Office, or</li> <li><input type="checkbox"/> Grant of property signed by the Governor in Council under the <i>Escheat Act</i>, Canada</li> </ul>
Establishment of Municipal Boundaries	<ul style="list-style-type: none"> <li><input type="checkbox"/> Letters Patent amending the boundaries of a taxation district under <i>the Local Government Act</i> s.22</li> </ul> <p>Must include a schedule of all affected PID numbers and legal descriptions</p>
<i>Expropriation Act</i> Notice (Provincial)	<ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Expropriation Act</i> Form 1 and where applicable</li> <li><input type="checkbox"/> Written instrument in form and substance capable of registration as a charge</li> </ul> <p>This transaction will receive preliminary examination prior to receiving immediate application number, date and time.</p>
<i>Expropriation Act</i> – Amended Notice (Provincial)	<ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Expropriation Act</i> Form 4 and where applicable</li> <li><input type="checkbox"/> Written instrument in form and substance capable of registration as a charge</li> </ul> <p>This transaction will receive preliminary examination prior to receiving immediate application number, date and time.</p>
<i>Expropriation Act</i> – Covenant (Provincial)	<ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Expropriation Act</i> Form 9</li> </ul> <p>This transaction will receive preliminary examination prior to receiving immediate application number, date and time.</p>
<i>Expropriation Act</i> – Statutory Right of Way (Provincial)	<ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Expropriation Act</i> Form 9</li> </ul> <p>This transaction will receive preliminary examination prior to receiving immediate application number, date and time.</p>
Expropriation Notice ( <i>Water Sustainability Act</i> )	<ul style="list-style-type: none"> <li><input type="checkbox"/> Water Sustainability Regulation s. 24(2) sets out the documents to be filed by a licensee</li> </ul>
Federal Grant Amendment	<ul style="list-style-type: none"> <li><input type="checkbox"/> Amended Instrument of Grant, in a form satisfactory to the Minister of Justice, stating that it has the same force and effect as if it were Letters Patent</li> </ul>

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
First Nations Filing	<p>Documents pertaining to the effective date of a Treaty First Nation, for example:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> An Order in Council</li> <li><input type="checkbox"/> Notification of Approving Officer appointment</li> <li><input type="checkbox"/> Notification of taxation authority</li> </ul>
Foreclosure of Lease	<ul style="list-style-type: none"> <li><input type="checkbox"/> Court certified copy of the final order of foreclosure and a court certified copy of the order nisi, if any</li> <li><input type="checkbox"/> Add application for mergers in the additional information textbox</li> </ul>
Foreclosure of Mortgage	
Foreclosure of Right to Purchase	
<i>Forest Act</i> Notice	<ul style="list-style-type: none"> <li><input type="checkbox"/> Letter signed under the direction or authority of the minister, regional, or district manager appointed by the Minister of Forests, Lands and Natural Resource Operations</li> </ul>
GVRD Sewerage and Drainage Area Plan	<ul style="list-style-type: none"> <li><input type="checkbox"/> Image of the plan pursuant to s. 32 of the <i>Greater Vancouver Sewerage and Drainage Act</i> (may be larger size than the usual 8 x 11 1/2)</li> </ul>
Heritage Status Notice	<ul style="list-style-type: none"> <li><input type="checkbox"/> Letter signed under the authority of the Minister</li> </ul>
<i>Hospital Act</i> Notice	<ul style="list-style-type: none"> <li><input type="checkbox"/> Where applicable, a letter signed under the direction or authority of the chief inspector under the <i>Hospital Act</i> or</li> <li><input type="checkbox"/> Where applicable, letter signed under the direction or authority of the minister responsible for the <i>Hospital Act</i></li> </ul>
<i>Human Resource Facility Act</i> Notice	<ul style="list-style-type: none"> <li><input type="checkbox"/> Letter signed under the direction or authority of the Minister</li> </ul>
<i>Industrial Operation Compensation Act</i> Agreement	<ul style="list-style-type: none"> <li><input type="checkbox"/> An original of the agreement pursuant to the <i>Industrial Operation Compensation Act</i> from the Minister of Environment Lands and Parks or the Minister responsible for the administration of the Ministry of Forests, Lands and Natural Resource Operations</li> </ul>
Injunction	<ul style="list-style-type: none"> <li><input type="checkbox"/> Court certified copy of the court order</li> </ul> <p>This transaction will receive preliminary examination prior to receiving immediate application number, date and time.</p>



<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
<i>Insurance Premium Tax Act</i> Lien	<input type="checkbox"/> Originally signed <i>Insurance Premium Tax Act</i> Lien form issued by the Ministry of Finance
Judgment	<input type="checkbox"/> Certificate or where applicable <input type="checkbox"/> Court certified copy of the court order <input type="checkbox"/> For a renewal of judgment, attach an image of the original registered judgment; apply for a renewal in the additional information field
<i>Land (Spouse Protection) Act</i> Charge	<input type="checkbox"/> Originally signed paper <i>Land (Spouse Protection) Act</i> prescribed forms A and B
<i>Land Tax Deferment Act</i> Agreement	<input type="checkbox"/> <i>Land Tax Deferment Act</i> Regulation BC Reg. 57/98 prescribed Forms or where applicable <input type="checkbox"/> <i>Land Tax Deferment Act</i> Regulation BC Reg. 57/98 special agreement
<i>Land Tax Deferment Act</i> Agreement, Modification	<input type="checkbox"/> Form 4 <i>Land Tax Deferment Act</i>
<i>Land Title Inquiry Act</i> Certificate	<input type="checkbox"/> Certificate of the Registrar of the court
Land Use Contract (Amended by Bylaw)	<input type="checkbox"/> Certificate template reproduced in the Land Title Practice Manual from the local government
<i>Legal Profession Act</i>	<input type="checkbox"/> Judicial evidence such as a declaration of the court as to the existence of the charge
<i>Logging Tax Act</i> Lien	<input type="checkbox"/> Originally signed <i>Logging Tax Act</i> Lien form issued by the Ministry of Finance
<i>Mineral Tax Act</i> Lien	<input type="checkbox"/> the originally signed <i>Mineral Tax Act</i> Lien form issued by the Ministry of Finance
<i>Mines Act</i> Charge	<input type="checkbox"/> Letter from the Ministry of Energy, Mines and Petroleum setting out <ul style="list-style-type: none"> <li>○ Description of land</li> <li>○ Related charge or title number</li> <li>○ Debtor's name</li> <li>○ Amount of debt</li> </ul>
Modification of Charge – Court Order	<input type="checkbox"/> Court Certified Copy of Court Order
<i>Motor Fuel Tax Act</i> Charge	<input type="checkbox"/> Originally signed <i>Motor Fuel Tax Act</i> form issued by the Ministry of Finance
Mountain Resort Improvement District – Establishment	<input type="checkbox"/> Copy of letters patent certified by the Ministry of Municipal Affairs or other appropriate government official (s.732 <i>Local Government Act</i> )

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Municipal Government Notice	<ul style="list-style-type: none"> <li><input type="checkbox"/> Originally signed notice in Municipal letterhead or</li> <li><input type="checkbox"/> Certificate templates reproduced in the Land Title Practice Manual for the following:                      Contravention of Building Requirements                      Development Variance Permit                      Heritage Designation                      Heritage Status Notice                      Housing Agreement Notice  <i>Local Government Act</i>, Restrictions on Dealings                      Notice of Contaminated Land                      Notice of Housing Agreement                      Notice of Park Land Agreement                      Notice of Permit                      Notice of Tax Exemption  <i>Resort Municipality of Whistler Act</i>                      or</li> <li><input type="checkbox"/> Heritage Designation Bylaw                      or</li> <li><input type="checkbox"/> Notice of Appropriation Bylaw</li> </ul>
Notice of Contaminated Land, LTA s.392 – Provincial	<ul style="list-style-type: none"> <li><input type="checkbox"/> Letter signed by or on behalf of the waste management director appointed under the <i>Environmental Management Act</i></li> </ul>
Notice of Interest <i>Builders Lien Act</i>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Originally signed paper <i>Builders Lien Act</i> Form 1</li> </ul>
Notice of Intention to Expropriate (Federal)	<ul style="list-style-type: none"> <li><input type="checkbox"/> Notice in the form approved by the Minister <i>Expropriation Act</i>, Canada setting out</li> <li><input type="checkbox"/> a description of the land;</li> <li><input type="checkbox"/> the nature of the interest or right intended to be expropriated and whether the interest or right is intended to be subject to any existing interest in land or immovable real right;</li> <li><input type="checkbox"/> an indication of the public work or other public purpose for which the interest or right is required; and</li> <li><input type="checkbox"/> (d) a statement that it is intended that the interest or right be expropriated by the Crown</li> </ul>

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Notice of Maintenance Order	<input type="checkbox"/> <i>Land Title Act</i> Form 42 Notice of Maintenance Order
Notice of Property Agreement ( <i>Family Law Act</i> )	<input type="checkbox"/> Director of Land Titles Form 41 Notice of Property Agreement
Notice of Remediation Order	<input type="checkbox"/> Notice of Remediation Order filed by the Chief Executive Officer under s. 52.1 <i>Agricultural Land Commission Act</i>
Notice of Tax Sale	<input type="checkbox"/> <i>Local Government Act</i> – originally signed notice in Municipal letterhead or Certificate template reproduced in the Land Title Practice Manual
<i>Personal Property Security Act</i> , Court Order	<input type="checkbox"/> Court certified copy of the Court Order
<i>Personal Property Security Act</i> , Notice	<input type="checkbox"/> Originally signed paper prescribed <i>Personal Property Security Act</i> form
<i>Personal Property Security Act</i> , Notice Expires	
<i>Personal Property Security Act</i> , Notice of Extension	
<i>Personal Property Security Act</i> , Notice of Assignment	<input type="checkbox"/> <i>Personal Property Security Act</i> Form 2
Petition to Cancel Plan Part 8 LTA	<input type="checkbox"/> Initial Petition to Registrar s.123 LTA and where applicable <input type="checkbox"/> Subsequent documents related to the service and hearing s.125 and s.126 <i>Land Title Act</i> attached to a declaration and submitted with any additional fees required
<i>Petroleum and Natural Gas Act</i> Order	<input type="checkbox"/> a copy of the order of the Mediation and Arbitration Board, certified by the Board, authorizing the entry, occupancy or use or <input type="checkbox"/> a copy of the order of the Mediation and Arbitration Board, certified by the Board, assigning the order
Possibility of Reverter	<input type="checkbox"/> Describe as one number less than the Form A in the additional information and attach a copy of the document creating the Possibility of Reverter or <input type="checkbox"/> Amended Letters Patent under the Great Seal or Instrument of Grant, in a form satisfactory to the Minister of Justice, stating that it has the same force and effect as if it were Letters Patent
Postponement Agreement (Court Order)	<input type="checkbox"/> Court Certified Copy of the Court Order

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Power of Attorney	<ul style="list-style-type: none"> <li><input type="checkbox"/> Originally signed paper Power of Attorney and where applicable,</li> <li><input type="checkbox"/> proof of the attorney's age or</li> <li><input type="checkbox"/> Certified copy, accompanied by applicable evidence, pursuant to s.51 <i>Land Title Act</i></li> </ul>
PPSA – Demand for Notice of Amendment, Extension or Cancellation	<ul style="list-style-type: none"> <li><input type="checkbox"/> True copy of the demand and</li> <li><input type="checkbox"/> Affidavit from the person who gave the demand</li> </ul>
Property Freezing Order	<ul style="list-style-type: none"> <li><input type="checkbox"/> Notice of proceedings filed by the director under the <i>Business Practices and Consumer Protection Act</i> s. 161</li> </ul> <p>This transaction will receive preliminary examination prior to receiving immediate application number, date and time</p>
<i>Property Transfer Tax Act</i> Lien	<ul style="list-style-type: none"> <li><input type="checkbox"/> Originally signed <i>Property Transfer Tax Act</i> Lien issued by the Ministry of Finance</li> </ul>
<i>Provincial Sales Tax Act</i> Lien	<ul style="list-style-type: none"> <li><input type="checkbox"/> Originally signed Provincial Sales Tax Act Lien</li> </ul>
Provisional Indefeasible Title	<ul style="list-style-type: none"> <li><input type="checkbox"/> Proof of loss or destruction by statutory declaration from the registered owner(s) and, where applicable,</li> <li><input type="checkbox"/> From the party(ies) whose hands the duplicate indefeasible title has passed through and, where applicable</li> <li><input type="checkbox"/> Subsequent proof of advertising may be attached to a corrective declaration and submitted following the initial application</li> </ul> <p>This transaction will receive preliminary examination prior to receiving immediate application number, date and time</p>
<i>Public Health Act</i> Notice	<ul style="list-style-type: none"> <li><input type="checkbox"/> Originally signed letter pursuant to the <i>Public Health Act</i> by a Public Health Officer on Ministry letter head</li> </ul>
<i>Range Act</i> Notice	<ul style="list-style-type: none"> <li><input type="checkbox"/> Letter under the direction or authority of the Minister or regional or district manager appointed under the Ministry of <i>Forests and Range Practices Act</i></li> </ul>
Removal of Unrequired Personal Information	<ul style="list-style-type: none"> <li><input type="checkbox"/> Statutory declaration</li> </ul>

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Representation Agreement	<ul style="list-style-type: none"> <li><input type="checkbox"/> Originally signed paper Representation Agreement or when applicable</li> <li><input type="checkbox"/> Certified copy of a Representation Agreement and</li> <li><input type="checkbox"/> Form 1, Certificate of Representative or Alternate Representative</li> <li><input type="checkbox"/> Form 2, Consultation Certificate and where applicable</li> <li><input type="checkbox"/> Form 3, Certificate of Monitor</li> <li><input type="checkbox"/> Form 4, Certificate of Person signing for the adult</li> <li><input type="checkbox"/> Form 5, Certificate of Witness</li> </ul>
Reservations.367(2) (e) LTA	<ul style="list-style-type: none"> <li><input type="checkbox"/> The patent as defined in s.366 <i>Land Title Act</i> or a copy certified by the Clerk of the Privy Council of Canada</li> </ul>
Reservation – Covenant	<ul style="list-style-type: none"> <li><input type="checkbox"/> No attachment is necessary, describe the reservation contained in Form A or other preceding document in the package as e.g. 1 number less than this application</li> <li>Or attach an image of</li> <li><input type="checkbox"/> The Form A or other Instrument of Grant</li> </ul>
Reservation – Easement	
Reservation – Life Estate	
Reservation – Statutory Right of Way	
<i>Resort Associations Act</i> Area – Establishment	<ul style="list-style-type: none"> <li><input type="checkbox"/> Certificate issued by the Registrar of Companies (s.9 <i>Resort Associations Act</i>)</li> </ul>
Resort Municipality of Whistler - Certificate of Levy	<ul style="list-style-type: none"> <li><input type="checkbox"/> Certificate of Levy</li> </ul>
Resumption Statutory Right of Way	<ul style="list-style-type: none"> <li><input type="checkbox"/> An original order of the Lieutenant Governor in Council</li> </ul>
Right of Entry	<ul style="list-style-type: none"> <li><input type="checkbox"/> Describe as one number less than Crown Grant or Form A in additional information or Amended Letters Patent under the Great Seal or Instrument of Grant, in a form satisfactory to the Minister of Justice, stating that it has the same force and effect as if it were Letters Patent</li> <li><input type="checkbox"/> An order issued by the Commission under section 324 of the <i>Canadian Energy Regulator Act</i></li> </ul>
Scheme of Replotting	<ul style="list-style-type: none"> <li><input type="checkbox"/> Certified copy of resolution of Council and copies of plans referred to in <i>Municipal Replotting Act</i> s. 12</li> </ul>
<i>Securities Act</i> Charge	<ul style="list-style-type: none"> <li><input type="checkbox"/> Prescribed form of notice signed by British Columbia Securities Commission This transaction will receive preliminary examination prior to receiving immediate application number, date and time.</li> </ul>

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
<i>Securities Act</i> Charge, Modification	<input type="checkbox"/> Amendment or extension of the notice signed by British Columbia Securities Commission This transaction will receive preliminary examination prior to receiving immediate application number, date and time
Special Survey, <i>Land Title Act</i> Order	<input type="checkbox"/> Order under Part 23 <i>Land Title Act</i>
Special Survey, <i>Land Title Act</i> Supplemental Order	<input type="checkbox"/> Supplemental Order under Part 23 <i>Land Title Act</i>
Standard Charge Terms	<input type="checkbox"/> Standard Charge terms
Standard Mortgage Terms	<input type="checkbox"/> Standard Mortgage terms
Statutory Building Scheme	<input type="checkbox"/> Originally signed paper Declaration of Building Scheme <i>Land Title Act</i> Form 35
<i>Strata Property Act</i> Lien	<input type="checkbox"/> Originally signed paper <i>Strata Property Act</i> Form G
<i>Surveyor's Report – Special Survey</i>	<input type="checkbox"/> Surveyor's report
<i>Taxation (Rural Area) Act</i> Lien	<input type="checkbox"/> Originally signed Taxation (Rural Area) Act Lien form issued by the Collector
<i>Timber Reservation</i>	<input type="checkbox"/> Copy of Crown Grant or Form A containing the reservation
<i>Tobacco Tax Act</i> Lien	<input type="checkbox"/> Originally signed <i>Tobacco Tax Act</i> Lien form issued by the Ministry of Finance
Transfer of Asset by Order in Council (Municipal)	<input type="checkbox"/> Order of the Lieutenant Governor in Council and <input type="checkbox"/> Letters Patent
Transmission to Executor/Administrator – Charge (No PTT)	<input type="checkbox"/> Court certified Grant of Probate or Letters of Administration, court certified declaration and disclosure statement that correctly describes the charge affected and where applicable <input type="checkbox"/> A certified copy of the court order presuming death
Transmission to Executor/Administrator – Lease	
Transmission to Executor/Administrator – Right to Purchase	
Transmission to Surviving Joint Tenant – Charge (No PTT)	<input type="checkbox"/> Original Certificate issued by Vital Statistics or <input type="checkbox"/> If the certificate is issued outside BC, the appropriate governmental authority or <input type="checkbox"/> Court certified copy of letters probate or administration
Transmission to Surviving Joint Tenant – Lease	
Transmission to Surviving Joint Tenant – Life Estate	
Transmission to Surviving Joint Tenant – Right to Purchase	<input type="checkbox"/> Court certified copy of the Court Order or Assignment
Transmission to Trustee in Bankruptcy	
Transmission to Trustee in Bankruptcy (No PTT)	<input type="checkbox"/> Court certified copy of the Court Order or Assignment
Treaty First Nation Debt	<input type="checkbox"/> Letter form executed under part 5 LTA

<b>ELECTRONIC FORM 17 - CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Undersurface and Other Exc & Reservations	<input type="checkbox"/> Original Crown Grant issued by the Surveyor General
Undersurface Rights – Reservation	<input type="checkbox"/> No attachment, describe reservation contained in Form A as e.g. 1 number less than this application or <input type="checkbox"/> Copy of instrument containing the additional charge
Vesting By Court Order of Lease	<input type="checkbox"/> Court certified copy of the Court Order
Vesting By Court Order of Mortgage	
Vesting By Court Order of Right to Purchase	
<i>Wills, Estates and Succession Act</i> Charge	<input type="checkbox"/> Court certified copy of the court document that grants the registrable charge <i>Effective March 31, 2014</i>

## 5. Cancellation of Charge Notation or Filing Transaction Types

The current transaction types and the supporting documents are as follows:

<b>ELECTRONIC FORM 17 - CANCELLATION OF CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Affordable Housing Agreement	<input type="checkbox"/> Letter form signed by authorized signatory for BC Housing Management Commission
<i>Agricultural Credit Act</i> Charge	<input type="checkbox"/> Certificate from Minister of Agriculture and Lands
Agricultural Land Reserve – Exclusion	<input type="checkbox"/> Letter form, signed by authorized signatory on behalf of the <i>Agricultural Land Commission Act</i>
Assignment of Rents–Paper Form Signed Prior to July 1, 2014	<input type="checkbox"/> Originally signed paper <i>Land Title Act</i> Form C Discharge of Mortgage which includes an Assignment of Rents signed prior to July 1, 2014
Builders Lien (by Court Order)	<input type="checkbox"/> Court certified copy of court order
Caveat	<input type="checkbox"/> Originally signed <i>Land Title Act</i> Form 39 or <input type="checkbox"/> Letter signed by the caveator with officer certification
Certificate of Pending Litigation	<input type="checkbox"/> Originally signed letter from Solicitor or petitioner where the action is neither discontinued nor dismissed, copy of the Notice of Change of Solicitor where applicable or <input type="checkbox"/> Court certified copy of court order or <input type="checkbox"/> Certificate of the court or where applicable <input type="checkbox"/> Form 3 (section 23 (3) of the <i>Civil Forfeiture Act</i> )
Certificate of Pending Litigation – <i>Builders Lien Act</i>	<input type="checkbox"/> Court certified copy of the court order and certificate
Charge (by Court Order) (No PTT)	<input type="checkbox"/> Court certified copy of the court order and, if applicable, certificate
Charge by Court Order (With PTT)	<input type="checkbox"/> Court certified copy of the court order ) and, if applicable, certificate



<b>ELECTRONIC FORM 17 - CANCELLATION OF CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
Charge by Effluxion of Time	<ul style="list-style-type: none"> <li><input type="checkbox"/> Apply to cancel a charge which has expired, other than a Claim of Builders Lien. Complete the Charge No. field and state the nature of the charge to be cancelled in additional information e.g. Lease by Effluxion of time</li> <li>or</li> <li><input type="checkbox"/> Where a supporting document is required attach the image of the originally signed supporting document e.g. a statutory declaration</li> </ul>
Claim of Builders Lien by Court Order	<input type="checkbox"/> Court certified copy of the certificate of the registrar of the court
Claim of Builders Lien by Effluxion of Time	<input type="checkbox"/> Attachment may not be required
Claim of Builders Lien Notice to Commence an Action	<input type="checkbox"/> Originally signed statutory declaration, Form 6 <i>Builders Lien Act</i>
Court Order – <i>Family Maintenance Enforcement Act</i>	<input type="checkbox"/> Court certified copy of the court order
<i>Cremation, Interment and Funeral Services Act</i>	<input type="checkbox"/> Letter signed by the Director under <i>Business Practices and Consumer Protection Act</i>
Crown Debt	<input type="checkbox"/> Attach an image of the appropriate supporting documentation from the Crown required under the specific legislation
<i>Escheat Act</i> – Cancellation of Mortgage	<ul style="list-style-type: none"> <li><input type="checkbox"/> Statutory declaration signed by the former director or officer of the dissolved company and if required</li> <li><input type="checkbox"/> Letter of non-objection from the Attorney General</li> </ul>
<i>Expropriation Act</i> – Abandoned (Provincial)	<ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Expropriation Act</i> Form 7</li> </ul> This transaction will receive preliminary examination prior to receiving immediate application number, date and time.
<i>Expropriation Act</i> – Cancellation (Provincial)	<ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Expropriation Act</i> Form 6</li> </ul> This transaction will receive preliminary examination prior to receiving immediate application number, date and time.

<b>ELECTRONIC FORM 17 - CANCELLATION OF CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
<i>Forest Act</i> Notice	<input type="checkbox"/> Letter form signed under the direction or authority of the Minister or regional or district manager appointed by the Minister of Forests, Lands and Natural Resource Operations
Heritage Status Notice	<input type="checkbox"/> Letter form signed by or on behalf of the minister responsible for the <i>Heritage Conservation Act</i> .
<i>Hospital Act</i> Notice	<input type="checkbox"/> Letter form signed under the direction or authority of the chief inspector under the <i>Hospital Act</i> or by the minister responsible for the <i>Hospital Act</i>
<i>Human Resource Facility Act</i> Notice	<input type="checkbox"/> Letter form signed under the direction or authority of the minister responsible for the <i>Human Resource Facility Act</i> .
<i>Industrial Operation Compensation Act</i> Agreement	<input type="checkbox"/> Letter signed by the Minister of Environment Lands and Parks or the minister responsible for the administration of the Minister of Forests, Lands and Natural Resource Operations on Ministry letter head
Injunction	<input type="checkbox"/> Court certified copy of the court order
Judgment (by Court Order or Certificate)	<input type="checkbox"/> Court certified copy of the court order or <input type="checkbox"/> Acknowledgment of Payment in Form 55
<i>Land (Spouse Protection) Act</i> Charge	<input type="checkbox"/> Form D, and Where applicable <input type="checkbox"/> Original LSPA Form C Abandonment or <input type="checkbox"/> the original Court Certified copy of certificate of divorce or decree of nullity of the court and <i>Land (Spouse Protection) Act</i> or <input type="checkbox"/> Original Certificate of Death issued by the appropriate governmental authority or <input type="checkbox"/> Court certified copy of letters probate or administration
<i>Land Tax Deferment Act</i> Agreement	<input type="checkbox"/> Notice of Satisfaction
Land Use Contract	<input type="checkbox"/> Municipal Certified bylaw
Lease (Breach of Terms)	<input type="checkbox"/> Supporting document Statutory Declaration, proof of service, Note: Registrar’s Order will be appended by Land Title Office staff.
Life Estate (with Death Certificate)	<input type="checkbox"/> Original Certificate issued by the appropriate governmental authority
Modification	<input type="checkbox"/> Concurrent with cancellation of the related charge in an attached supporting document

ELECTRONIC FORM 17 - CANCELLATION OF CHARGE, NOTATION OR FILING	Attach an image of the following approved supporting documents
Mortgage - Paper Form C Original Executed Prior to July 1, 2014	<input type="checkbox"/> Originally signed paper <i>Land Title Act</i> Form C Discharge of Mortgage signed prior to July 1, 2014
Mountain Resort Improvement District – Dissolved	<input type="checkbox"/> Dissolution order of the Lieutenant Governor in Council (s. 680 <i>Local Government Act</i> )
Municipal Government Notice	<input type="checkbox"/> Originally signed letter on Municipal letterhead or <input type="checkbox"/> Modified Certificate templates reproduced in the Land Title Practice Manual for the following: Contravention of Building Requirements Development Variance Permit Heritage Designation Heritage Status Notice Housing Agreement Notice <i>Local Government Act</i> , Restrictions on Dealings Notice of Appropriation Notice of Contaminated Land Notice of Housing Agreement Notice of Permit Notice of Tax Exemption <i>Resort Municipality of Whistler Act</i> or <input type="checkbox"/> Heritage Designation Bylaw or <input type="checkbox"/> Court certified copy of the Court Order
Notation by Effluxion of Time	<input type="checkbox"/> No attachment e.g. <i>Wills Variation Act</i>
Notice of Abandonment (Federal Expropriation)	<input type="checkbox"/> Notice in the form approved by the Minister <i>Expropriation Act</i> , Canada
Notice of Contaminated Land, <i>Land Title Act</i> s.392	<input type="checkbox"/> Letter signed by or on behalf of the waste management director appointed under the <i>Environmental Management Act</i>
Notice of Interest, <i>Builders Lien Act</i>	<input type="checkbox"/> Originally signed paper letter
Notice of Maintenance Order (Court Order)	<input type="checkbox"/> Court Certified Copy of the Court Order
Notice of Property Agreement (Court Order)	<input type="checkbox"/> Court Certified Copy of the Court Order
Notice of Remediation Order	<input type="checkbox"/> Notice of Remediation Order filed by the Chief Executive Officer under s. 52.2 <i>Agricultural Land Commission Act</i>
Notice of Tax Sale Redemption	<input type="checkbox"/> <i>Local Government Act</i> – originally signed notice by the collector on Municipal letterhead or Certificate template reproduced in the Land Title Practice Manual
<i>Personal Properties Security Act</i> Notice	<input type="checkbox"/> Originally signed paper prescribed <i>Personal Property Security Act</i> Form

<b>ELECTRONIC FORM 17 - CANCELLATION OF CHARGE, NOTATION OR FILING</b>	<b>Attach an image of the following approved supporting documents</b>
<i>Petroleum and Natural Gas Act</i> Order	<input type="checkbox"/> A copy of the order of the Mediation and Arbitration Board certified by the Board
Possibility of Reverter	<input type="checkbox"/> Amended Letters Patent under the Great Seal or Instrument of Grant, in a form satisfactory to the Minister of Justice, stating that it has the same force and effect as if it were Letters Patent
Priority Agreement	<input type="checkbox"/> Concurrent with cancellation of the related charge in an attached supporting document
<i>Public Health Act</i> Notice	<input type="checkbox"/> Originally signed letter by a Public Health Officer on Ministry letter head
<i>Range Act</i> Notice	<input type="checkbox"/> Letter under the direction or authority of the Minister for or regional or district manager appointed by the Minister of Forests, Lands and Natural Resource
<i>Resort Associations Act</i> Area – Dissolved	<input type="checkbox"/> Proof from the appropriate Minister or Public Officer
Revocation of Power of Attorney/Representation Agreement	For a Power of Attorney <input type="checkbox"/> Revocation Form 8 or <input type="checkbox"/> Sufficient evidence to effect the revocation or <input type="checkbox"/> Expiration of time – no attachment – state by expiration of time in additional information For a Representation Agreement <input type="checkbox"/> Sufficient evidence in accordance with the <i>Representation Agreement Act</i> to effect the revocation
Right of Resumption Community Charter	<input type="checkbox"/> Letter from the corporate officer on municipal letterhead in accordance with the regulations
Right to Purchase (by Court Order)	<input type="checkbox"/> Court certified copy of the court order
Scheme of Replotting	<input type="checkbox"/> Certified copy of resolution of Council
<i>Securities Act</i> Charge	<input type="checkbox"/> Cancellation of the notice signed by British Columbia Securities Commission
Special Survey, <i>Land Title Act</i> Order	<input type="checkbox"/> Order in Council
<i>Strata Property Act</i> Lien	<input type="checkbox"/> Originally signed paper <i>Strata Property Act</i> Form H
<i>Stone and Timber Reservation</i>	<input type="checkbox"/> Letter from the applicant
<i>Wills, Estates and Succession Act</i> Charge (Court Order)	<input type="checkbox"/> Court certified copy of the court order <i>Effective March 31, 2014</i>
<i>Wills, Estates and Succession Act</i> Notation	<input type="checkbox"/> Evidence satisfactory to the Registrar i.e. certified copy of court order <i>Effective March 31, 2014</i>

For practice inquiries visit [tsa.ca](http://tsa.ca) or

For electronic services inquiries visit <https://help.tsa.ca/mytsa-enterprise>